

WAC 220-450-130 Wildlife rehabilitation—Records retention and reporting requirements. (1) This section contains records retention and reporting requirements for primary permittees on wildlife rehabilitation permits. Other state and federal laws and regulations may require additional records retention and reporting. Required records include daily ledger, patient records, written verification of volunteer training, and veterinary summaries.

(2) Retaining records.

(a) The primary permittee must keep all records at the wildlife rehabilitation facility and retain those records for a period of five years. Written or electronic records retention is acceptable.

(b) The primary permittee must make records available to the department at inspection or to department personnel upon request.

(3) Annual report. The primary permittee must submit a completed annual report on the form provided by the department along with the daily ledger to the department no later than January 31 of each year.

(4) Reporting requirements for oiled, threatened, endangered, or sensitive wildlife.

(a) The primary permittee must notify the department's wildlife rehabilitation manager within twenty-four hours of receiving oiled wildlife or wildlife designated as a threatened or endangered species under state or federal laws or rules.

(b) The primary permittee must notify the department's wildlife rehabilitation manager within seventy-two hours of receiving a state designated sensitive species.

(c) The primary permittee must notify the department's wildlife rehabilitation manager within twenty-four hours if a state or federally designated threatened or endangered species in his or her possession dies. The primary permittee must receive prior department approval before disposing of deceased state or federally designated threatened or endangered species.

(5) The primary permittee must notify the department's wildlife rehabilitation manager within seventy-two hours if he or she admits any wildlife that has a state or federal band, research marker, tag, or transmitter attached to it. The primary permittee must include band numbers and any other relevant information in the report. Primary permittees must send these reports, in writing (email is sufficient), to the department's wildlife rehabilitation manager.

(6) The primary permittee must report any veterinarian-diagnosed and confirmed reportable wildlife diseases listed by the department to the department's wildlife veterinarian within twenty-four hours of diagnosis.

(7) If wildlife is stolen or missing from the facility, the primary permittee must report the stolen or missing wildlife to the department wildlife rehabilitation manager and law enforcement within twenty-four hours of discovering the missing wildlife.

(8) A violation of this section is punishable under RCW 77.15.750(1), Unlawful use of a department permit—Penalty.

[Statutory Authority: RCW 77.04.012, 77.04.013, 77.04.020, 77.04.055, 77.12.047, 77.12.240, 77.12.467, 77.12.469, and 77.32.070. WSR 19-06-038 (Order 19-35), § 220-450-130, filed 3/1/19, effective 4/1/19. Statutory Authority: RCW 77.04.012, 77.04.013, 77.04.020, 77.04.055, and 77.12.047. WSR 17-05-112 (Order 17-04), recodified as § 220-450-130, filed 2/15/17, effective 3/18/17. Statutory Authority: RCW 77.12.047, 77.12.240, 77.12.467, 77.12.469, and 77.32.070. WSR

13-18-046 (Order 13-192), § 232-12-853, filed 8/30/13, effective
9/30/13.]